

February 4, 2021



Good afternoon SHSST Faculty & Staff,

As we all become more educated about the COVID-19 vaccination and its implications for our community, it is evident that clear communication as to our expectations is very important for the well-being of all. In line with the Priests of the Sacred Heart and in the interest of the common good, SHSST will be encouraging, not mandating, your COVID-19 vaccinations. Similarly, we will not require reporting as to your vaccination status, however there will be opportunities (more information to come) for anonymous, at will tracking of our campus-wide vaccination efforts. As each of us have our own unique medical situation, we advise that you consult with your medical care provider if the vaccine is right for you. Should you decide to get the vaccine, paid time off will be afforded on the day of the vaccine appointment. We would expect the time off of work for the vaccine appointment to be short and that you would return to work shortly thereafter. However, should side effects develop and you are unable to work, we will be granting a full day's leave through the end of the day following the vaccine appointment, should you need it.

Starting next week Shari Wiemer, SHSST's Human Resources Manager, will be sending a weekly newsletter via email to all Faculty, Staff, and Students with information about the vaccine and its accessibility. SHSST's Marketing & Communications department will share highlights on the Lobby Monitor, bulletin boards, the InnerView, and on our website.

Further, if you have any questions about the COVID-19 vaccination, I encourage you to send them to Human Resources ([hr@shsst.edu](mailto:hr@shsst.edu)) so that the newsletter may address your questions and concerns in a timely manner for the benefit of all.

If you have any questions or concerns, please do not hesitate to contact me directly. I appreciate your support and continued resilience as the SHSST campus community moves forward, stronger, together.

In the heart of Christ,

Fr. Raúl

**Very Rev. Raúl Gómez-Ruiz SDS, PhD**  
**President-Rector**  
**Sacred Heart Seminary and School of Theology**  
**7335 South HWY. 100**  
**Post Office Box 429**  
**Hales Corners, WI 53130-0429**  
**414-529-6986**  
**414-529-6999 FAX**  
[rector@shsst.edu](mailto:rector@shsst.edu)